

Health  
Safety  
Environment  
Quality



Overseas Marine Logistics LLC

# ANNUAL QHSE PERFORMANCE REPORT 2016



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# EXECUTIVE SUMMARY

**Overseas Marine Logistics L.L.C (OML)** is an Marine Offshore Company with certified (LRQA) Ship Management and Operation company, based in Abu Dhabi, U.A.E. and is founded to provide Optimistic solution for the fleet requirement for the project execution & operation. Optimal Commercial & Technical Studies for Fleet Mobilization Planning including Fleet Operations and Cargo handling. Technical Consultancy & Certified Marine Workshop Services. Case to Case Studies for Marine Operation Planning.

This report provides an assessment of the OML QHSE Performance during the Year 2016. The report is a demonstration of how company have achieved HSE Objectives and how the statutes and standards are met in a methodical and auditable manner. The complete report provides a primary reference document for improvement on all information relevant to health and safety of personnel and resources for the company.

The QHSEMS of OML describes the organizational structure, responsibilities, processes, procedures and the controls implemented to maintain an effective QHSEMS in the company and on its assets , enabling it to achieve its business objectives, while conforming with the requirements of Decree 42 of 2009, OSHAD System Framework Version 3.0/3.1, SRA and other relevant authority requirements, International Standards such as ISM, OHSAS 18001, ISO 9001 and ISO 14001 .

The QHSE Objectives are set by the management annually and reviewed on annual basis. Definitive policy with regard to OHS and Environment are developed. These policies act to guide and direct the Company towards its aims of Client satisfaction, health, safety and welfare of employees, minimal impact on environment, delivering projects on time and ensuring all stakeholders' interests are equitably satisfied.





# MESSAGE FROM QHSE TEAM

Our health and safety model was developed to best serve the Clients and the structure of the organization. At the heart of what we do is supply chain capability. The model reflects that our employees are competent, aware of their responsibilities and have health and safety programmes in place that are appropriate for our Operations.

Health & Safety is and must remain the most important value for everyone at OML. To this end, we continue to develop our 'Target Zero – A State of Mind' approach to health and safety. Under HSE leadership we are involving every site and location across the company and continue to utilize our HSE assessment scheme and Health and Safety Performance Index (HSPI), to recognize and reward proactive approaches by our contractors, to improving health and safety performance. Over the course of this year, we have seen encouraging signs in our health and safety performance indicators, with trends showing sustained improvement.

The risks associated with our activities have been continually changing and evolving since the project started and, as we move into the fit-out phase in the next upcoming days, the speed of this change will accelerate. This changing workforce will need to embrace the OML culture quickly, whilst having to interface with numerous other trades and contracts. Maintaining our current trend of improving health and safety performance, during this period of intense change, will be one of our key challenges in the coming year.

We remain committed to drive up standards for the whole industry. By pioneering new ways of approaching health and safety we want to leave a legacy that will help to make the industry safer



# OUR CERTIFICATIONS

- OHSAS 18001 for occupational health and safety
- ISM for safety at sea and marine environmental protection
- ISO 14001 for environmental protection
- ISPS for security on vessels



## CERTIFICATE OF APPROVAL

This is to certify that the Management System of:

**Overseas Marine Logistics L.L.C.  
MW 5-21a, Musaffah  
Abu Dhabi  
United Arab Emirates**

has been approved by Lloyd's Register Quality Assurance  
to the following Management System Standards:

**ISO 9001:2008  
ISO 14001:2004  
OHSAS 18001:2007**

The Management System is applicable to:

**CHARTERING AND MANAGEMENT OF PASSENGER HIGH SPEED  
CRAFTS AND OTHER CARGO SHIPS, INCLUDING CARGO HANDLING &  
STORAGE FOR ONSHORE/OFFSHORE LOGISTICS AND PROVISION OF  
MARINE AGENCY SERVICES.**

This certificate is valid only in association with the certificate schedule bearing the same number on which  
the locations applicable to this approval are listed.

Approval  
Certificate No: MEA6025627/ABC

Original Approval: 9 July 2015  
Current Certificate: 22 June 2017  
Certificate Expiry: 8 July 2018

*AZ Khalil*  
Issued by: Lloyd's Register Quality Assurance Limited



LRQA Ltd - Dubai, Festival Office Tower, Suite 2001, Dubai Festival City, Dubai  
For and on behalf of LRQA Ltd, 1 Trinity Park, Bickenhill Lane, Birmingham, B37 7ES, United Kingdom  
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# VISION & MISSION

## Vision

- To be the most passionate broker in the industry, while striving to provide our clients with the optimum services they deserve.
- Understand that service excellence at the front lines has to start with the concept of service excellence at the level of top management.
- Acknowledge that the service excellence concept must be a key part of the very structure and operation of the organization.
- Understand that people and systems in the organization must be constantly fine-tuned to customer needs and management's evolving concept of service excellence.
- Aiming at the improvement of competitiveness of the sector.

## Mission

- Our mission is to maximize customer value through world class service practices and continually striving for excellence in the services we provide.
- To provide high quality services that combine performance with value pricing, while establishing a successful relationship with our customers.
- To work with utmost devotion and boost up the standard of organization within challenging conditions and situations.
- We are convinced we will be around for a very long time thanks to excellent customer service and value added services.





# OML INTEGRATED MANAGEMENT SYSTEM

OML Integrated management system is a framework that drives continual improvement in our QHSE performance and legal compliance.

Our QHSE MS aligns with the requirements of ISO 14001, the Environmental Management System standard; OHSAS 18001, the Health and Safety Management System standard; and ISO 9001, the Quality Management System standard.

To ensure continued suitability, adequacy, and effectiveness of our evolving QHSE Management Systems, we regularly review key issues, critical activities, and our QHSE performance. This allows us to make key adjustments and refine requirements to enhance the overall effectiveness of our system.

Our QHSE management system reviews were conducted with the management team focusing on:

- ☐ Confirmation that the policies remained valid to our business
- ☐ Conformance level of our organization to the management system elements
- ☐ Efforts on recurring and newly-surfaced conformance issues
- ☐ Consideration of any organizational changes that might affect the management system
- ☐ Quality, safety, health and environmental performance analysis



# QHSE OBJECTIVES / KPI

The objectives are reviewed and approved by COO. Senior Management provided adequate resources for achieving the defined objectives. The objectives set for the year 2016 have been achieved. These were communicated to the key personnel of the workshop through MEMO's, sharing in public drives, induction sessions and tool box meetings.

QHSE OBJECTIVES 2016							
Objective	Unit Of Measurement	Current Level	Target Level	Responsibility	Ref.Doc/ Rec	Status / Remarks	
QUALITY OBJECTIVES							
To Improve the Effectiveness of management reviews	%	Data not Collected	100%	QHSE	MRM_MOM		
To Manage inventory of stored items in 100%	%	Data Not Collected	100%	Store In charge	Stock Verification Report		
To Identify at least more than 2 competent vendors	NUM	10 Competent Vendors available	100%	Procurement	Vendor Prequalification reports		
To Prepare list of Approved vendors in 100%.	%	NA	100%	Procurement	Approved Vendor List		





# QHSE OBJECTIVES / KPI

Sl. No	Process Name	Objective	Unit Of Measurement	Current Level	Target Level	Responsibility	Ref.Doc/ Rec	Remarks
HEALTH & SAFETY OBJECTIVES								
1	Operation Process	To reduce Incident & accidents	NUM	ZERO	ZERO	QHSE	Incident /Accident Report	
2		To provide and conduct HSE Training on board throughout the year.	%	100%	100%	QHSE	Annual Training Plan / Training Records	
3		To Conduct campaign on Smoking, Diabetics, and Heat Stress	NUM	ZERO	4	QHSE	Management Reports / Health Campaign Records	
4		To prevent occupational illness	NUM	ZERO	ZERO	QHSE/DPA/ MASTER OF VESSEL	Personnel Illness report	
ENVIRONMENT OBJECTIVES								
1		To Issue 4 Environmental Alerts to the fleet until year's end.	NUM	ZERO	4	QHSE	Safety Alert report	
2		To Reduce No of Environmental Violations	NUM	ZERO	ZERO	QHSE/DPA	Memos	



# HSE PERFORMANCE

During the Management Review meeting it was decided to use an extensive list of KPI's (Key Performance Indicators) to monitor and if necessary adjust OML activities. KPI's are placed at all levels of our organization.

In the graphs that follow, some of these KPI's are published and discussed in more detail.

## HSE INDUCTIONS

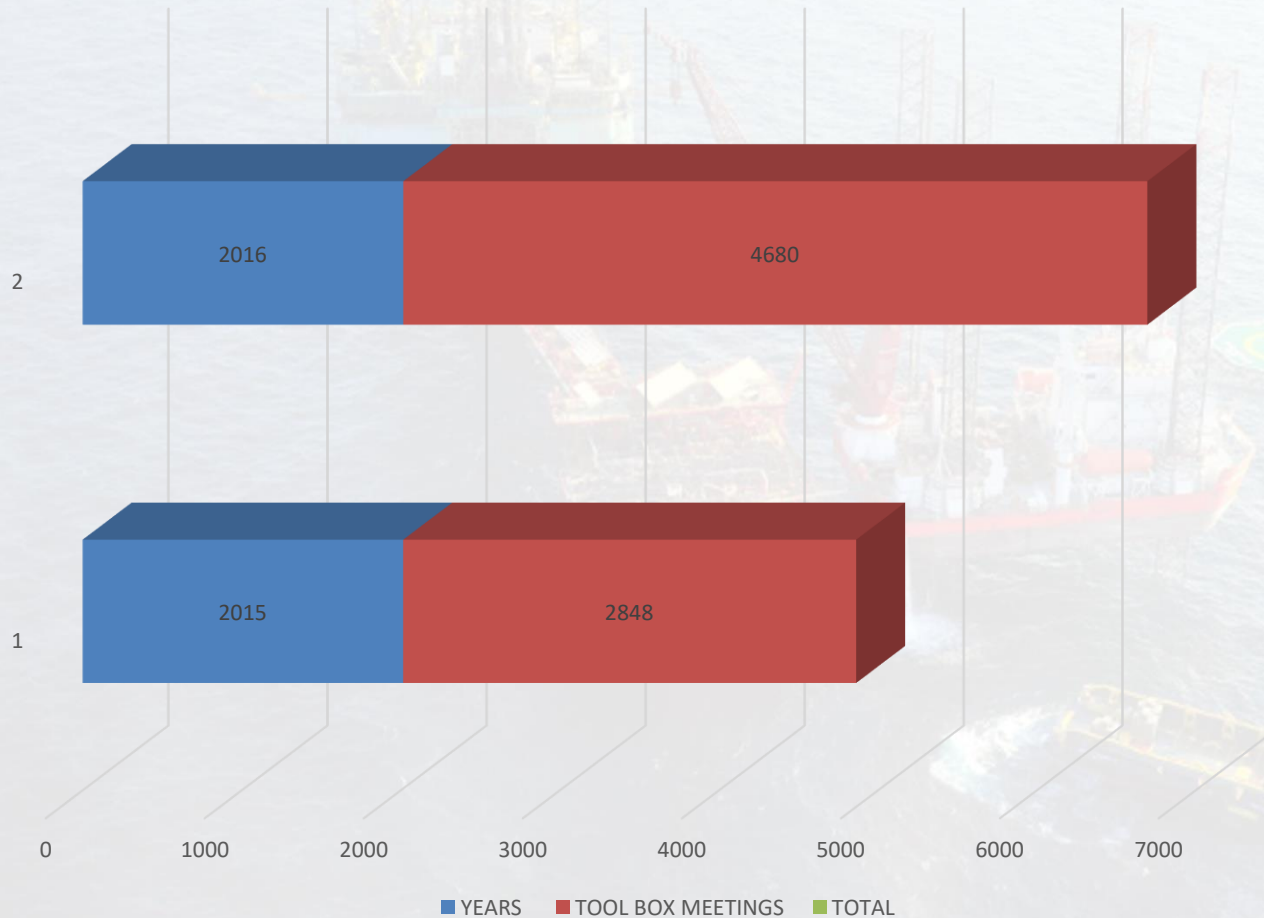
HSE INDUCTION 2015-2016



# HSE PERFORMANCE

## TOOL BOX PARTICIPATIONS

TOOL BOX MEETING 2015 - 2016

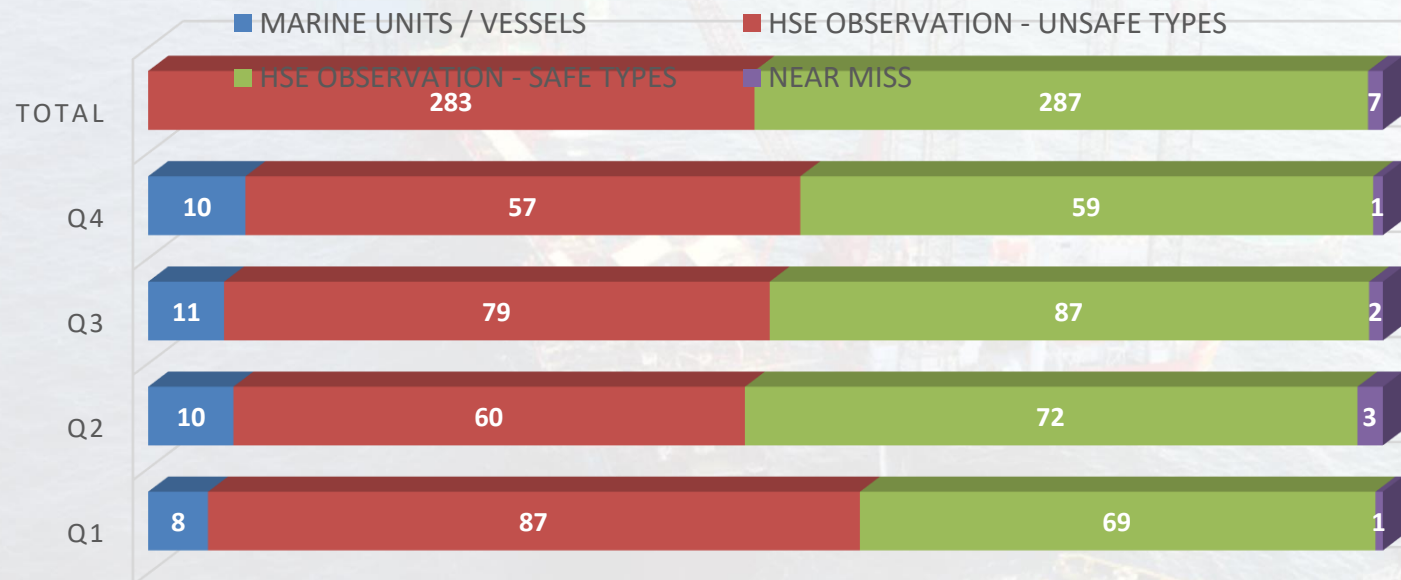




## SAFETY OBSERVATIONS / HAZARD REPORTING CARD

It is crucial in our business that employees recognize unsafe conditions and practices when they see them and report them. We will work towards encouraging and increasing the amount of HSE hazards reported throughout the company. In doing so, we are able to address a significant number of issues before an accident takes place.

### NEAR MISS / HSE OBSERVATION 2016

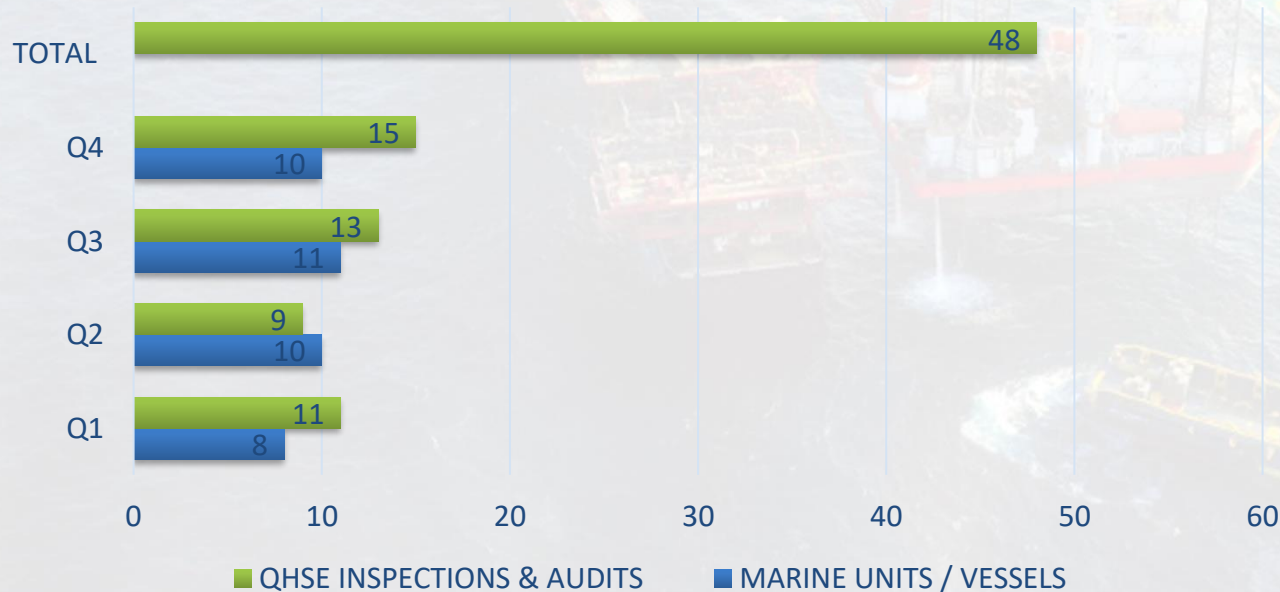


## QHSE INSPECTIONS / AUDITS

OML has a set of policies, procedures and guidelines that form the Management Systems. An integral part of these systems is auditing. We continue to enhance our quality, safety, health and environmental practices and performance with the use of internal and external audits. In many cases, we are also audited by third parties, including regulatory agencies, customers, and certifying bodies.

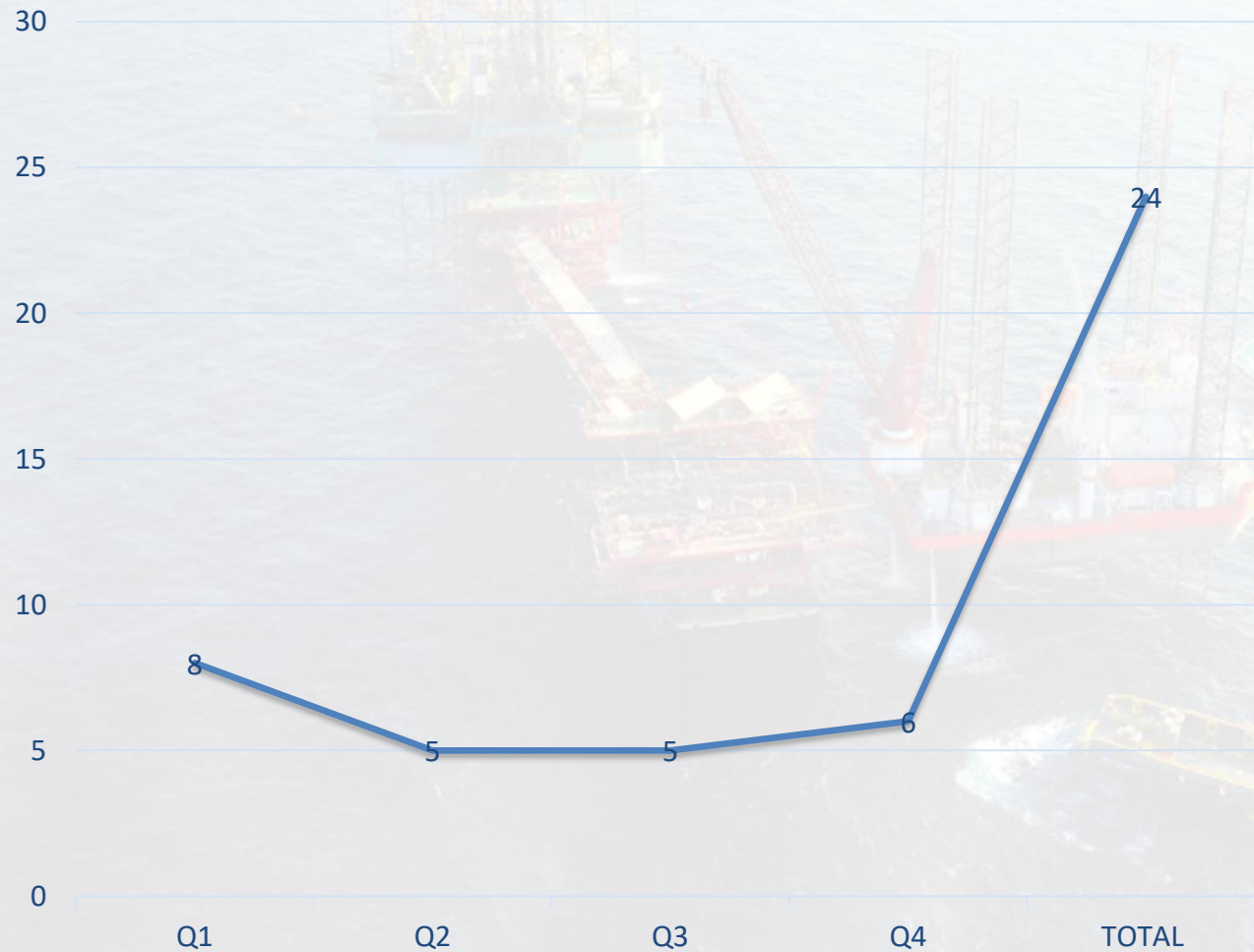
The internal audit program is an ongoing review of our operations to identify risk, determine the degree of implementation and effectiveness of the Management Systems, and evaluate compliance with applicable regulations.

### QHSE INSPECTIONS & AUDITS 2016



## QHSE INSPECTIONS / AUDITS

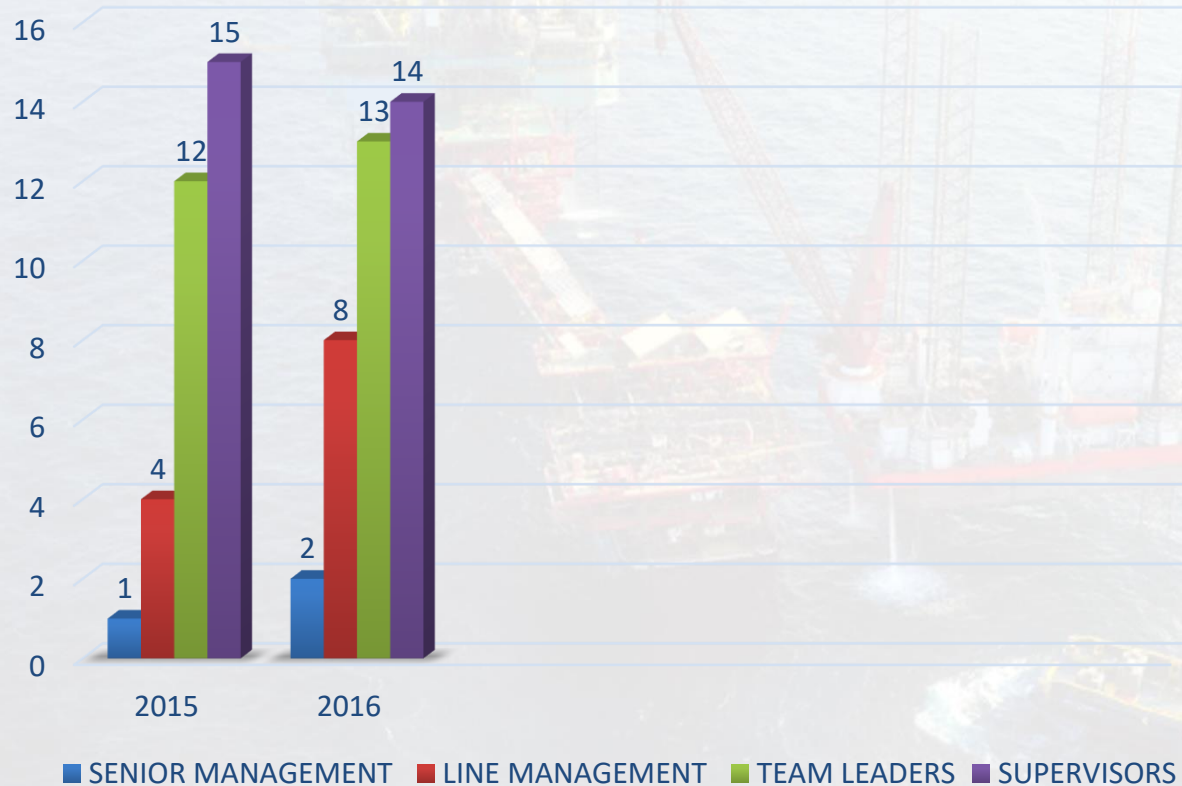
### QHSE INSPECTIONS & AUDITS 2016





## SR. Management Visits

### ONBOARD VISIT 2015 - 2016

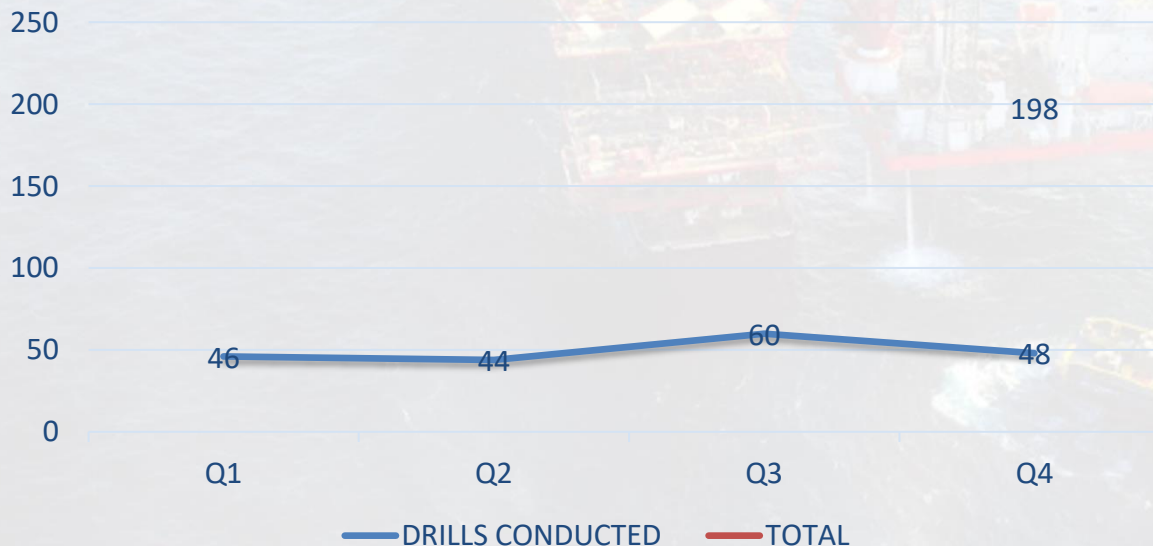


## DRILLS FOR EMERGENCY PREPAREDNESS

Emergency response training, drills, and exercises reinforce incident response preparedness by working through a specific scenario. The scenario and exercise gives companies an opportunity to practice effective implementation of their Emergency Response Plan. OML evaluate the response, and additionally conduct an after-action review, to capture any lessons learned that could be included in the Emergency Response Plan.

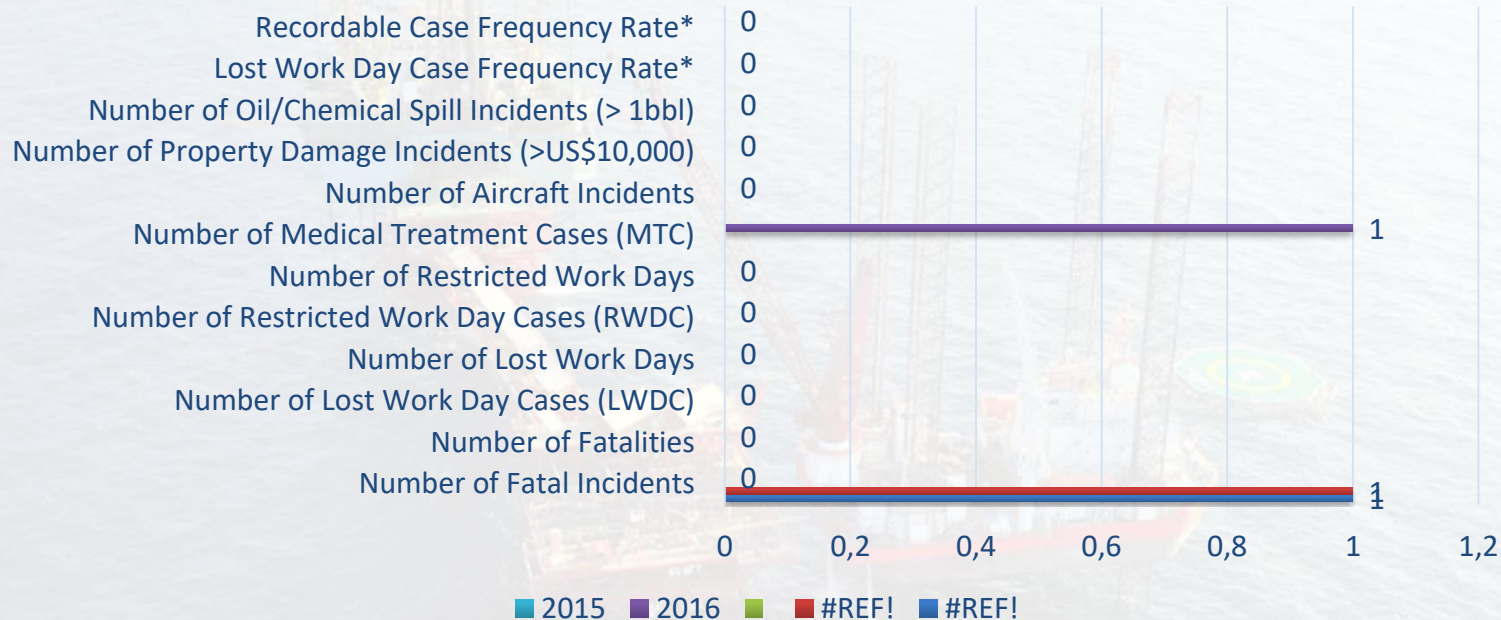
### Emergency Preparedness Drill

### DRILLS & EMERGENCY PREPAREDNESS 2016



## INCIDENT MANAGEMENT

### Recordable Case Frequency Rate 0.94



“Zero accidents and zero environmental incidents are our goal”





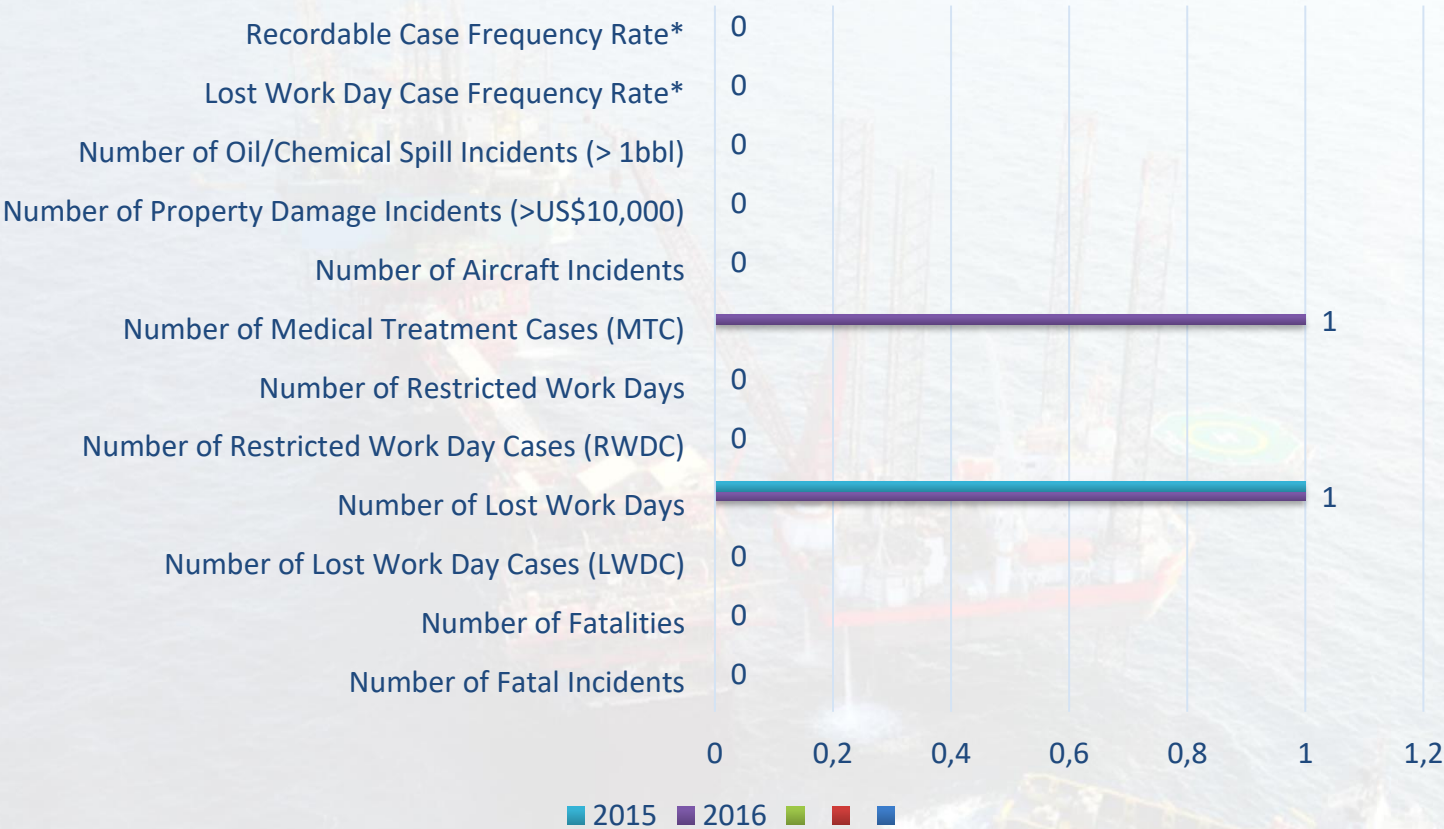
## ENVIRONMENTAL INCIDENT MANAGEMENT

Our commitment to protect the environment encompasses all aspects of our business, from operations at OML's facility to our field activities on client sites.

	2015	2016
Major environmental incidents	0	0
Minor environmental incidents	0	0



## Recordable Case Frequency Rate 0.94



# HSE STATISTICS

YEAR	NUMBER OF VESSELS / SITES	AVERAGE MANPOWER	PROJECTS / VESSELS	EXPOSURE (manhours (includes Personal Accommodated on Jackup barge))	NEAR MISSES REPORTED	FATALITY	LOST TIME ACCIDENTS (LTA)		ACCIDENTS WITHOUT LOST TIME					
							NO.OF LTA	LOST DAYS	MEDICAL TREATMENT CASES	RESTRICTED WORKDAY CASES	VEHICLE / ROAD ACCIDENTS	PROPERTY DAMAGE ACCIDENTS	OFFSITE /OTHER ACCIDENTS/INCIDENTS	OCCUPATIONAL HEALTH INCIDENTS
					NMI	FAT			MTC	RWC	VRA	PDA	OOI	OCI
2016	18	181	1	794,952	240	0	0	0	1	0	0	0	0	0
2015	5	56	1	374,800	51	0	0	0	0	0	0	0	0	0

## REMARKS :

\*1 DAYS LOST

= Number of Days absent from Work following accidents

\*2 FREQUENCY RATE

= [Number of Lost Time Accidents / Total Hours Worked] x 1,000,000

\*3 SEVERITY RATE

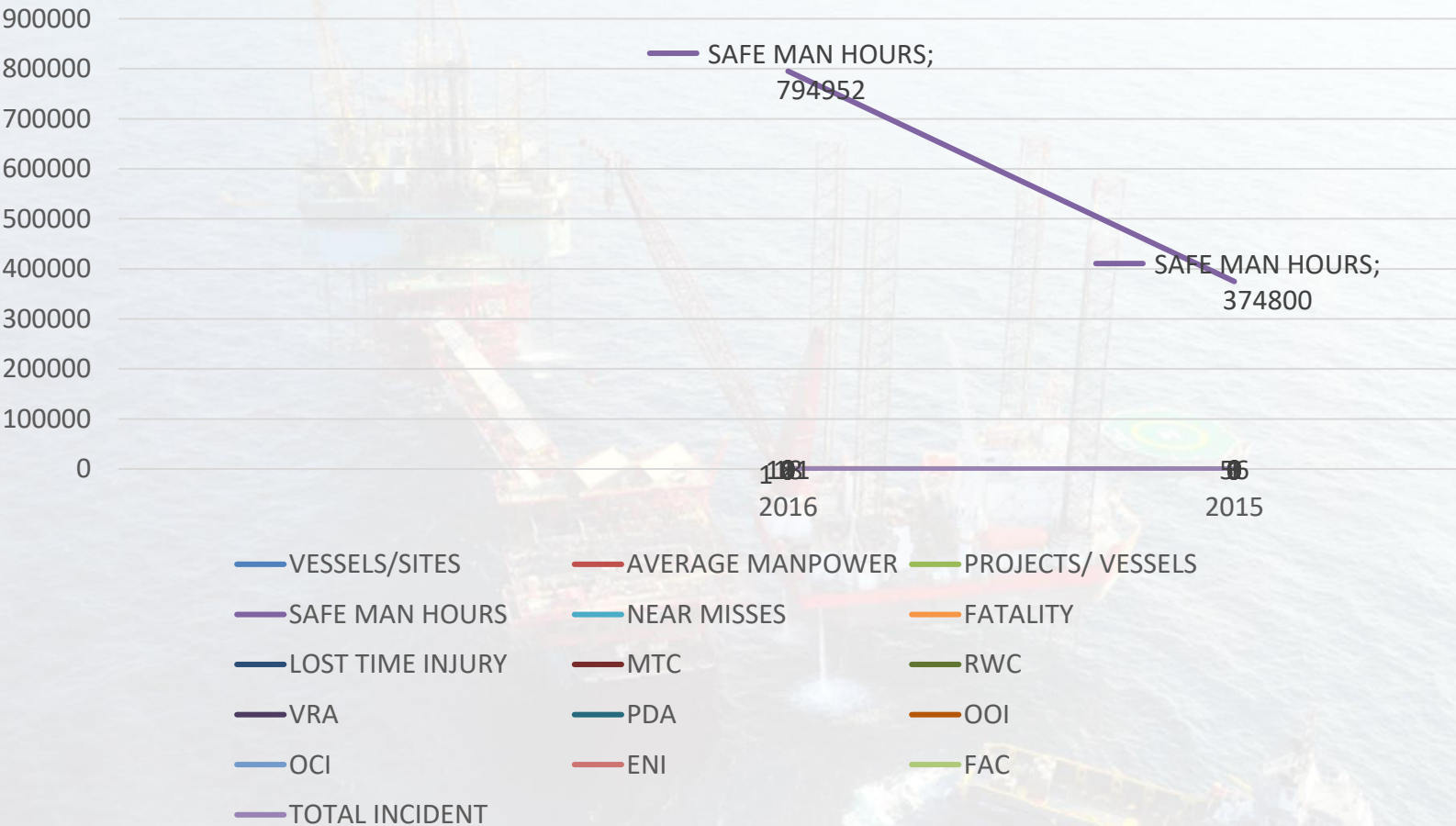
= [Days Lost / Total Hours Worked] x 1,000,000





# HSE TRENDING ANALYSIS

HSE TrendAnalysis

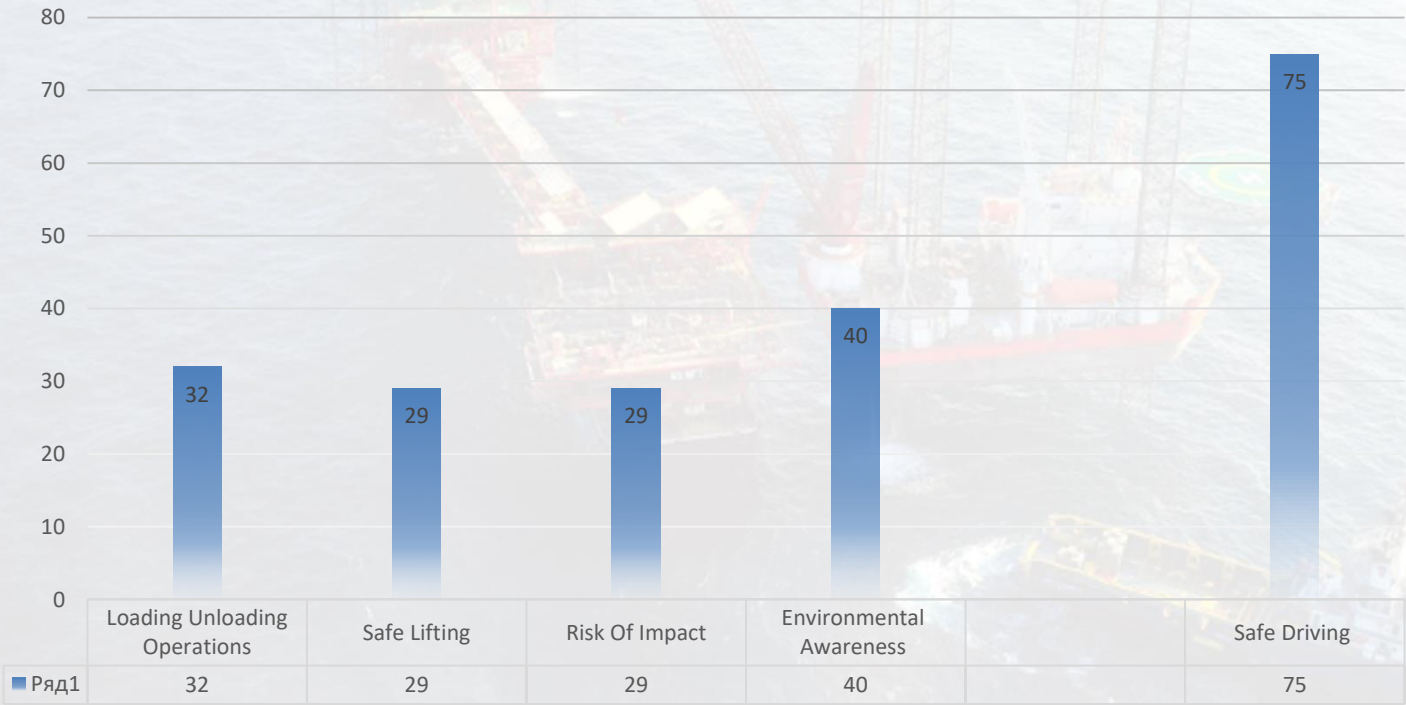


# QHSE TRAININGS

Trainings are delivered in-house by the qualified HSE team as per training matrix such as related to hot work operations, emergency procedures etc...

Efforts envisaged to our trainings and awareness campaigns but all are totally dependent .Factors contributing are – employee participation, Assessments & Evaluation.

HSE TRAININGS 2016



# HSE AWARENES CAMPAIGNS

## Manual Handling Risk Control Initiatives

Following manual handling risk control initiatives were undertaken in 2016 to improve control of manual task risks and reduce manual task related injuries.





# HSE APPRECIATION AWARDS

HSE Performance awards are distributed monthly to motivate workers for following safety rules and regulations during performance of their tasks inside the facility.

The assessment for safety awards is done by Job Supervisor and HSE Team. The nominated personnel are from different crafts and nationality which are rated against several key safety parameters. The detail of safety awards distributed during the year and few snapshots are as under :



# CLIENT FEEDBACK

Client feedback matters to us! That's why, every year, we conduct a Client Satisfaction Survey. It measures our performance and tells us how well we're meeting the expectations of our clients and identifies areas of our business that we need to improve.

During the survey, we asked our clients to rate us across every important measure of the quality of our service attributes including:

**Pre-Project Planning** – Proper planning encompassing all the tasks between project initiation to handover

**Communication** – Actively listens and effectively transmits information

**Problem Solving** – Proactive in solving problems

**Professionalism** – Adheres to ethical principles, respects others, and reflects OML's values

**Quality of Equipment Used** – Provides equipment's of an appropriate or agreed upon standard

**Quality of Service** – Provides goods and/ services of an appropriate or agreed upon standard

**Service Cost & Value** – Provides and appropriate balance between service cost and the value of the service

**Technical expertise** – Demonstrates a comprehensive understanding of field

**Timeliness** – Delivers goods and/ or services within an appropriate or agreed upon timeframe

**Overall satisfaction** – Please with process, goods and/ or services met expectations and added value



# Thank you

